

GSMWLP - Troop Camp Checklist

Please make sure ALL completed paperwork and payment are finalized on Ultra Camp at least 4 weeks prior to your session start date. We Thank you in advance for your cooperation!

8 weeks prior to your Troop Camp session:

- Meet with your troop to talk about what type of activities they would like to do at camp (Activity list enclosed)
- Pass out a copy of all forms to each participant

5 weeks prior to your Troop Camp session:

- Collect all forms from your troop
- Mail all forms to the council office (keep a copy for your records):
GSMWLP, Attn: Camp Forms: 400 2nd Ave South, Waite Park, MN 56387
 - Final payment for camp with any credits, certificates, product sales bucks or dough.
 - Participant Agreement
 - Statement of Consent Form
 - Minor and Adult Health History Form. One for each girl and adult participant.
 - COVID Waiver
 - Shingobee Timbers - Challenge Course Form/Assumption of Risk.
 - One for each challenge course participant 4th grade –Adult only

Two weeks prior to your Troop Camp Session:

- Start to complete your GSMWLP Pre-Camp Health Tracker (bring with you to camp, do not mail in)
 - You will not be allowed to stay at camp without a completed!

One week prior to your Troop Camp session:

- Meet with your troop to talk about last minute preparations
- Pass out a packing list to each troop member
- Have relay games about packing for camp, so your troop can carry their own luggage
- Talk about camp and what to expect. Cooking over a fire, swimming in a lake, going on a hike, waking up at 7:00am, helping with kapers, etc.

Day of Camp:

- CAMP ROUNDELAY, CAMP SANDERSON & SHINGOBEE TIMBERS:** Arrive at camp between 2:00-3:00 pm, **except July 12, arrive at camp between 4:00-5:00pm.**
- Please DO NOT arrive early.** Staff will not be available to check in early arrivals. In most cases, resident camp just checked out at 2:00 pm and we are busy preparing for your group.
- Keep medication out of luggage, this should stay with the Troop Leader
- Collect Camp Store/Trading Post money, this should stay with the Troop Leader

Last Day of Camp:

- Be on time picking up your camper if she is not going home with the troop.
- CAMP ROUNDELAY, CAMP SANDERSON & SHINGOBEE TIMBERS:** Camp Departure/Pick up at camp is **2:00pm, except July 15 at Camp Sanderson, pick up time is 11:00am**
- Have adults bring a photo ID in order to pick up a camper not going home with Troop Leader

After Camp

- At your next troop meeting talk about camp
- Be ready for lots of fun stories
- Check for missing items. Call camp to claim lost items.

